

Corporate Policy & Resources Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Corporate Policy & Resources Committee.

Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
08/11/2018	GAINSBOROUGH TOWN CENTRE TOWNSCAPE HERITAGE APPLIC	Wendy Osgodby	To provide an update on the application to the Heritage Lottery Fund for Townscape Heritage funding for Gainsborough Town Centre, thereby obtaining formal commitment and financial support.
	FEZ	Marina Di Salvatore	to confirm SPV financing arrangements and delivery strategy in order to progress with Due Diligence Appraisal for drawdown of GLLEP grant (£2m)
	Review of Career Break Scheme	Emma Redwood	To review the Career Break Scheme
	Market Rasen Car Parking Charges - 12month Review	Eve Fawcett- Moralee	To review the car parking charges in Market Rasen to come into effect April 2019, as resolved by Prosperous Communities in October 2017

	Councillor Initiative Fund	Grant White	To present Members with an update on the Councillor Initiative Fund and give options for it's continued delivery after March 2019.
	Business Plan update for Market St Renewal	Tracey Bircumshaw	Approval of Business Plan
	Budget and Treasury Monitoring 2	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 2
	Committee Timetable 19/20 and beyond	James Welbourn	To look at dates for committee for 2019/20, and 2020/21.
	Health & Safety Policy Review	Emma Redwood	To update the council's Health and Safety Policy
	Caistor Southdale Development	Karen Whitfield	To agree development of Caistor Southdale site to include new GP surgery and homes in conjunction with Lace Housing
	Fees and Charges 2019-20	Tracey Bircumshaw	To recommend to Council the Fees and Charges 2019-20
	Saxilby Workshops and Industrial Space	Elaine Poon	The Council has been invited to submit a full bid for Phase 1 and 2 of the Saxilby Workshops and Industrial Space. The total ERDF funding ask of £800k will be matched by West Lindsey's investment. Committee approval is required to submit the bid and to confirm the availability of match funding.

	Mid-Year Financial Plan Update	Tracey Bircumshaw	To provide Members with a progress update on the MTFP
	Proposed Fees and Charges	Tracey Bircumshaw	Fees and Charges from April 2019
13/12/2018	Write Offs	Alison McCulloch	This report details debts which are irrecoverable
	Review of Discipline at Work Procedure	Emma Redwood	To review and update the discipline at work procedure
	Garden Waste Review	Ady Selby	A report on the first year of charging for Garden waste, as requested by CPR committee in December 2017. To also include information as requested by C&I cttee in Feb 2018. See comments below.
	Council Tax Support Scheme	Alison McCulloch	For Council to agree the Local Council Tax Support Scheme for West Lindsey DC for 2019/20.
	P&D Period 2 Report 2018/19	Mark Sturgess	To consider the Progress and Delivery report for period 2 2018/19
	ICT and Digital Strategy - 6 monthly update	Michelle Carrington	At their meeting on 14 June 2018, members requested a half yearly update on the ICT and Digital Strategy.

10/01/2019	Council Tax Surplus and Council Tax Base 2019/20	Tracey Bircumshaw	The report sets out the declaration of the estimated surplus on the Council's Collection Fund relating to Council Tax at the end of March 2019 and how it is shared amongst the constituent precepting bodies. It also sets out the Council tax base calculation for 2019/20. The tax base is a key component in calculating both the budget requirement and the council tax charge.
07/02/2019	Review of Recruitment & Selection Policy	Emma Redwood	Review of the recruitment and selection policy
	Budget and Treasury Monitoring 3	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 3
	Base Budget 19/20	Tracey Bircumshaw	To set the budget for 2019/20
	Medium Term Financial Plan/Executive Business Plan	Tracey Bircumshaw	The MTFP for 19/20 and Executive Business Plan
11/04/2019	Budget and Treasury Monitoring 4	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 4
	P&D Period 3 Report 2018/19	Mark Sturgess	To consider the Progress and Delivery report for period 3 of 2018/19

Being scoped	Joint Working with ACIS - Japan Road	Eve Fawcett- Moralee	Recommendation 3 of the Japan Road paper that went to committee on 06/02/18 stated that a further report would be brought to the Committee in April with a proposed Business Plan of the JVCo and the financial investment implications for West Lindsey District Council.
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